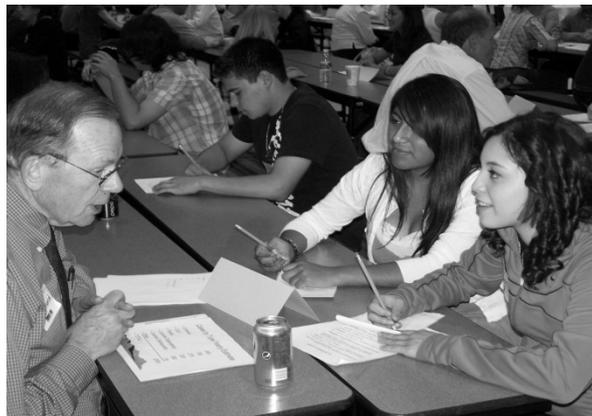


Speed Jobbing – Make a Date with your Future

Business professionals share their three minute career “story” with each student to give them a glimpse into their careers. Students rotate around the room meeting one-on-one with each of 20-30 professionals from the community.

Sample Agenda

- 4:45 Registration
- Professional & students sign-in and fill out a name tag
 - Professionals also complete a match form
 - Arrange professional name placards on tables as they arrive
- 5:00 Welcome
- 5:05 Dinner -- students and business professionals dine together
- 5:45 Overview of how the *Speed Jobbing* rotation will work.
- Professionals have assigned seats at the tables.
 - Students will sit across from a business professional then rotate every 3 minutes.
 - Each student will meet with each business professional before the evening ends.
 - Business professionals will share their career expertise, experiences, and education/training with the students.
 - Assign students to tables and explain the order of rotation.
 - Students will use their GU notebooks to take notes about the careers they learn about during the evening.
- 6:45 Break – dessert and beverages
- 7:00 Continue rotations
- 8:00 Thank you!
- Share evening’s experience – suggestions, comments, accolades
 - Door Prizes



Speed Jobbing – To-Do Tasks

Five months

- Schedule event on school calendar
- Reserve library chairs and tables
- Reserve *Mother's Tea* tablecloths
- Include on yearly GU calendar to families

Four Months

- Contact community organizations for names of business professionals and funding: Rotary, Kiwanis, Chamber
- Letters to business professionals
- Arrange caterer
- Arrange for student food servers (food handler cards?)

Three Months

- Follow-up with business members

Two months

- Follow-up with business members
- Finalize menu – caterer?

One month

- advertise event in GU classrooms
- prepare match forms for business members and mail
- arrange for microphone, podium
- Door prizes – donations?
- Create grocery list: juice, cups, plates, silverware, napkins, coffee, creamer, sugar, dessert
- assign student & staff duties: photographer, greeter, food server, table set-up, sign-in table, lemonade, water cooler, coffee, clean-up crew, chair crew

Two weeks

- Phone calls to business professionals (as needed)
- Print name tents for business professionals
- Print sign-in forms
- Locker reminders
- Press Release to newspaper
 - Include in community calendar

One week

- Grocery Shopping
- Include in daily bulletin
- Iron table cloths
- Organize supplies for the night of the event:
 - Ink pens, forms, banner, table cloths, name tents, sign-in forms

Day of -- After School

- Set up microphone, podium
- Coffee, water cooler, lemonade, creamer, sugar, spoons, cups
- Chairs & tables from library
- Sign-in table
- Set up chairs from library
- Serving table

Day of – After Event

- Take down tables
- chairs & tables back to library
- Clean-up crew

After Event

- Thank you notes to business professionals, donors, janitors, other staff



Speed Jobbing — Business Professionals

Regulation & Protection

- Law Enforcement Officer, County Sheriff
- Wildland Fire Fighter
- City Fire Chief

Agriculture and Forestry

- Forester
- Orchardist
- Forest Biologist

Business/Marketing/Management/Financial

- Accountant
- Automobile Sales Associate
- Bookkeeper
- Employment Specialist
- Events Coordinator
- Human Resources Manager
- Information Technology Director
- Marketing/Newspaper advertising
- Newspaper Editor
- Business Owner-farm equipment
- Real Estate Agent
- Title and Escrow Officer
- Employment Specialist
- Construction and Maintenance
- Mechanics
- Electrician

Medical Professionals

- Anesthesiologist
- Clinical Services Coordinator
- Emergency Medical Technician/EMT
- Laboratory Technician
- Nurse
- Pediatric Nurse
- Personal Trainer
- Pharmacist Technician
- Physical Therapist
- Psychologist
- Sports Medicine
- Ultra Sound Technician
- Veterinarian

Education and Community Service

- Special Education teacher
- Elementary teacher
- Events Coordinator
- Headstart Teacher
- Judge
- Lawyer
- Music Teacher

Engineering and Technologies

- Engineer
- Utility District Lineman
- Utility District Chief Engineer

Creative & Performing Arts

- Musician

For more information, contact Denise Varner, Okanogan School District, 509-422-2680, dvarner@oksd.wednet.edu

Speed Jobbing

Make a date with your future

Okanogan GEAR UP

Overview of Speed Jobbing

- **Speed jobbing** is based on the popular “speed dating” concept -- the goal is for students to learn about a variety of careers from community business professionals in just a few minutes.
- Students rotate to meet business professionals from 20-30 different professions

What we learned from our three years of hosting Speed Jobbing

- Students learned about many careers they didn't even know existed!
- Business professionals were impressed with students' questions, maturity and decorum. (Good publicity for the school!)
- Several students changed career direction because of someone they met at the event.

Invitations – mail invitations four months in advance of event

- Business professionals from a variety of career fields
- Contacts in our area included:
 - Rotary
 - Chamber
 - Kiwanis
 - Utility District
 - County Offices
 - Medical Clinic
 - Schools

Business Professionals' Stories

Three minutes for professionals to tell their “story” (these suggestions were included in the letter to the professionals).

- What is your career?
- What is your educational background?
 - Where did you go to college?
 - How many years did you attend college?
- What does a typical day at work look like for you?
- What do you like most about your career?
- What is the job market like today for your career choice?

Students

- Students were encouraged to dress “appropriately” – as if this were a job interview.
- Students used a journal for recording notes.
- Students rotated every 3-5 minutes, professionals stay seated.
- Every student met with every professional.



GEAR UP
WASHINGTON STATE
Ella Schreckengost
Retired Mayor

Business professionals' names and job title were on name "tents" facing the student.



Students had booklets with prepared questions and took notes.



Some professionals came with prepared handouts for each student with career information.



Questions?

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